

Resume Help: Online Resources

www.job-hunt.org -- Online job search expert Susan P. Joyce's free site offering all sorts of great articles with tips on using keywords in resumes, crafting resumes compatible with ATS software, employment transition, and many others. Ms. Joyce has been helping online job seekers since 1995.

www.quintcareers.com – Quintessential Careers site spotlights a large amount of very solid information on job searching, interviewing, career transition, etc. at no cost for a diverse audience. Even includes a list and rating for several Career Assessment tests. Advice for recent grads as well as those with extensive work experience. Very comprehensive site.

www.careerealism.com – Career and job search blog including tips, tutorials, and webinars on navigating the workplace, interviewing, resume writing, cover letters, etc. There is an emphasis on LinkedIn and its effective use for job seeking, networking, and career advancement. Recommended blog.

www.youtube.com – Yes, YouTube. Search the site to find online education lectures on a variety of topics including resume writing, cover letters, constructing a LinkedIn profile, and even interviewing. Enter the topic you want and find specific lectures that seem to fit our individual style. Caveat: There is a spread from excellent to not-so-much on just about any topic. Choose wisely!

www.knockemdead.com/downloads -- Martin Yate's website with books and services for sale along with his blog containing articles on a host of job search issues such as resume basics for beginners, fighting ageism, and the importance of social networking (especially LinkedIn).

www.onetonline.org -- Wonderful site full of descriptive information about hundreds of occupations. A great resource site to find keywords to include on your resume(s).

From our Resume Writing Workshop 11/2013