

Louis Bay 2nd Public Library
Board of Trustees Regular Monthly Meeting

Minutes – May 10, 2017 – 5:00 P.M.

MEETING CALLED TO ORDER:

Time: 5:01 PM

PUBLIC PORTION OF MEETING BEGINS:

Per the New Jersey Open Public Meeting Law adequate notice of this meeting has been provided by the Schedule of the Regular Meetings heretofore adopted and posted on the Public Bulletin Board at the Municipal Building mailed to the Hawthorne Press, Herald News, Record, and the Gazette, and all persons who have requested the mailing of such schedule, and a copy of said schedule has remained on file in the office of the Borough Clerk from and since January, 2017.

FLAG SALUTE:

ROLL CALL:

ROLL CALL:	TERM	PRESENT	ABSENT	Time of arrival after meeting has been called to order.
Sharon Abbood	03/2017	*		5:14
E. Vicki Arians	12/2019	*		5:16
Theresa DiGeronimo, Supt. Alternate	N/A	*		
Richard Goldberg, Mayor	N/A	*		
Jean Mele	12/2017	*		
Joseph Metzler	12/2021	*		
Linda Missonellie, Vice President	12/2018		*	
Terry Segro	12/2017		*	
Gary Sinning, Mayor's Alternate	12/2017	*		
Richard A. Spirito, Jr. Supt. of Schools	N/A		*	
Dr. Richard A. Spirito, President	12/2020	*		
Monica Smith, Director	N/A	*		
Nicholas Jackson Recording Secretary	N/A	*		

APPROVAL OF THE MINUTES FOR: April 12, 2017– Regular Public Meeting

• Vote #2017-V013: Approving the Minutes for April 12, 2017– Regular Public Meeting.

Library Board Roll Call Vote

	Sharon Abbood	Vicki Arians	Mayor Goldberg / Sinning	Jean Mele	Joe Metzler	Linda Missonellie	Terry Segro	Richard Spirito / DiGeronimo	Dr. Spirito
Motion			2		1				
Aye			*	*	*			*	*
Nay									
Abstain									
Absent	*	*				*	*		

PUBLIC BE HEARD – AGENDA ITEMS ONLY:

Dr. Spirito asked if there was any public to be heard, Ms. Fletcher inquired on the state of the elevator. Although her question was not on the agenda, this question was addressed in the Buildings and Grounds section of the meeting.

FINANCIAL REPORTS/BILL LIST

Jean Mele, Committee Chairperson

• Vote #2017-V014: Approving the Bill List for 4/13/2017 through 5/10/2017 , inclusive.

Library Board Roll Call Vote

	Sharon Abbood	Vicki Arians	Mayor Goldberg / Sinning	Jean Mele	Joe Metzler	Linda Missonellie	Terry Segro	Richard Spirito / DiGeronimo	Dr. Spirito
Motion			1	2					
Aye			*	*	*			*	*
Nay									
Abstain									
Absent	*	*				*	*		

Ms. Mele asked what item #7457 on the bill list was and Ms. Smith stated that Cavendish Square was Children’s publisher.

COMMUNICATIONS

Monica A. Smith, Director

Dr. Spirito thanked Mr. Jackson for the birth announcement and thank you card from him and his family.

Ms. Smith discussed the issues regarding the Rochelle Park Public Library and BCCLS. Ms. Mele asked what Rochelle Park had done to compel BCCLS to vote to remove them from BCCLS. Ms. Smith listed the allegations and further stated that the “library” as it is being run now is functioning library according to the State Library. BCCLS will vote to have Rochelle Park removed by June 1st and have their patron’s cards expire by May.

BUILDINGS AND GROUNDS

Joseph Metzler, Committee Chairperson

Ms. Smith has a quote from the Library’s cleaning company to clean the Library’s windows for \$1520. However, as per the Mayor, the Library will need three quotes since it is over a thousand dollars. Ms. Smith stated the elevator issue was not on the agenda, however, according to the inspector the elevator was fine.

Mr. Metzler discussed the odor in one of the Children’s bathrooms. The odor is not coming from the drain as originally thought. The odor is akin to that of a dead animal. Mr. Meltzer’s suggestion is to speak to Browning-Forshay on how they address odors of such kind. Mr. Metzler also repaired the bulletin board in Children’s. Mr. Metzler also discussed the meeting of the Buildings & Grounds committee where the Library Foyer project was discussed and one of the first parts of this project is to have an interior decorator make recommendation on the space. Ms. Smith stated that the Library has a call out to Creative Concepts Group.

Major Goldberg added that Mr. Jackson presented the Library Foyer project to the Rotary Club and Mr. Jackson stated the Rotary Club was very interested in this project and wanted to know cost of said project. Mr. Jackson drafted an itemed list of requests for furniture for \$2,500. The Rotary Club has generous offered the full amount requested for said project.

TECHNOLOGY

Richard A. Spirito, Jr., Committee Chairperson

Ms. Smith is waiting for the quote from NRESC regarding technological upgrades the Library needs to make.

POLICY

Vicki Arians, Committee Chairperson

None at this time.

COMMUNITY PUBLIC RELATIONS

Jean Mele, Committee Chairperson

The Library received \$500 from Atlantic Stewardship Bank and \$150 from the Valley Hospital Auxiliary. Ms. Smith asked which account the money should be placed into. Both the Mayor and Dr. Spirito stated it should be placed into capital reserve and it should be ear marked for the foyer project.

Ms. Smith discussed the success of the Friends county music concert, as well as some of the Library programs.

Mr. Jackson presented information from the Library’s Facebook page on how patrons are engaging with the Library online as well as physical.

Ms. Smith reported that the more than 75 people attended the Mary Lou Frankel dedication ceremony on April 22nd and the statue honoring Mrs. Frankel is properly displayed in the library.

PERSONNEL

Linda Missonellie, Committee Chairperson

- Vote #2017-V015: Accept the resignation of Nafin Elias, Page, effective 4/28/17.**

Library Board Roll Call Vote

	Sharon Abbood	Vicki Arians	Mayor Goldberg / Sinning	Jean Mele	Joe Metzler	Linda Missonellie	Terry Segro	Richard Spirito / DiGeronimo	Dr. Spirito
Motion		2			1				
Aye	*	*		*	*			*	*
Nay			*						
Abstain									
Absent						*	*		

The Library has begun advertising the open page position. Further, one of the Library’s part-time Adult Services Librarians is pursuing other interests, she may return at the end of the summer. Until then, the Library will staff the gaps in the Adult Services schedule with temporary substitutes form the BCCLS job pool.

NOMINATING

Sharon Abbood, Committee Chairperson

None at this time

NEGOTIATIONS

Linda Missonellie Committee Chairperson

There was a question, are staff added to the union after 30 days or 6 months? Mayor Goldberg suggested that Ms. Smith contact the lawyer and/or Eric Maurer.

MEETING ROOM APPLICATIONS

None at this time.

PROFESSIONAL DEVELOPMENT

Ms. Smith stated that herself and three other members of the staff attended NJLA at the end of April. All parties found interesting and useful seminars to engage with.

OLD BUSINESS

None at this time.

NEW BUSINESS

None at this time.

FRIENDS OF THE LIBRARY

MOTION TO ADJOURN: 5:43pm

Library Board Roll Call Vote

	Sharon Abbood	Vicki Arians	Mayor Goldberg / Sinning	Jean Mele	Joe Metzler	Linda Missonellie	Terry Segro	Richard Spirito / DiGeronimo	Dr. Spirito
Motion		2			1				
Aye	*	*	*	*	*			*	*
Nay									
Abstain									
Absent						*	*		

Next Regular Meeting – Wednesday, June 14, 2017at 5:00 P.M.

Summary of Resolutions and Votes

- **Vote #2017-V013: Approving the Minutes for April 12, 2017– Regular Public Meeting.** 2
- **Vote #2017-V014: Approving the Bill List for 4/13/2017 through 5/10/2017 , inclusive.** 2
- **Vote #2017-V015: Accept the resignation of Nafin Elias, Page, effective 4/28/17** 3