

Louis Bay 2nd Public Library
Board of Trustees Regular Monthly Meeting

Minutes – June 8, 2016 – 5:00 P.M.

MEETING CALLED TO ORDER:

Time: 5:05 pm

PUBLIC PORTION OF MEETING BEGINS:

Per the New Jersey Open Public Meeting Law adequate notice of this meeting has been provided by the Schedule of the Regular Meetings heretofore adopted and posted on the Public Bulletin Board at the Municipal Building mailed to the Hawthorne Press, Herald News, Record, and the Gazette, and all persons who have requested the mailing of such schedule, and a copy of said schedule has remained on file in the office of the Borough Clerk from and since January, 2016.

FLAG SALUTE:

ROLL CALL:

ROLL CALL:	TERM	PRESENT	ABSENT	Time of arrival after meeting has been called to order.
Sharon Abbood	03/2017	x		
E. Vicki Arians	12/2019		x	
Theresa DiGeronimo, Supt. Alternate	N/A	x		
Richard Goldberg, Mayor	N/A	x		
Jean Mele	12/2017		x	
Joseph Metzler	12/2016	x		
Linda Missonellie, Vice President	12/2018	x		
Terry Segro	12/2017	x		
Gary Sinning, Mayor's Alternate	12/2017	x		
Richard A. Spirito, Jr. Supt. of Schools	N/A		x	
Dr. Richard A. Spirito, President	12/2015	x		
Monica Smith, Director	N/A	x		

Louis Bay 2nd Public Library

Board of Trustees Regular Monthly Meeting

APPROVAL OF THE MINUTES FOR: May 11, 2016– Regular Public Meeting

• Vote #2016-V019: Approving the Minutes for May 11, 2016– Regular Public Meeting.

Library Board Roll Call Vote – Passed 7-0

	<u>Sharon Abbood</u>	<u>Vicki Arians</u>	<u>Mayor Goldberg /Sinning</u>	<u>Jean Mele</u>	<u>Joe Metzler</u>	<u>Linda Missonellie</u>	<u>Terry Segro</u>	<u>Richard Spirito / DiGeronimo</u>	<u>Dr. Spirito</u>
Motion			1			2			
Aye	x		x		x	x	x	x	x
Nay									
Abstain									
Absent		x		x					

PUBLIC BE HEARD – AGENDA ITEMS ONLY:

COMMUNICATIONS

Monica A. Smith, Director

5/24 – Letter from AARP thanking us for our assistance during tax preparation season

5/25 – Letter from Theresa DiGeronimo thanking us for the donation of art books and Medieval garb

5/28 – email from Gail Robinson regarding possible memorials for Gail Blum. The group suggested lilies in the raised bed nearest the front doors or a holly tree outside the handicap entrance. Either are acceptable, but no plaque. The Board suggested a brick, similar to those previously sold by the Foundation; however, all logistics of procuring and installing the brick would be the responsibility of the Knitting and Crocheting Club.

FINANCIAL REPORTS/BILL LIST

Jean Mele, Committee Chairperson

• Vote #2015-V020: Approving the Bill List (May 11, 2016 to June 8, 2016, inclusive)

Library Board Roll Call Vote – passed 7-0 – Linda M abstained on #7136

	<u>Sharon Abbood</u>	<u>Vicki Arians</u>	<u>Mayor Goldberg /Sinning</u>	<u>Jean Mele</u>	<u>Joe Metzler</u>	<u>Linda Missonellie</u>	<u>Terry Segro</u>	<u>Richard Spirito / DiGeronimo</u>	<u>Dr. Spirito</u>
Motion	2		1						
Aye	x		x		x	x*			
Nay									
Abstain									
Absent									

The Reiner check #7148 replaced the previous month’s check #7120; this is for the yearly contract and the invoice had to be reissued to remove sales tax.

As for the Reiner check for the HVAC installation, hold off until Boswell signs off on the installation.

Also hold off on check #7131, Dynamic Security; for the next meeting, prepare a repair history in order to discuss the next step to take in getting the DVR for the security cameras fixed.

Louis Bay 2nd Public Library

Board of Trustees Regular Monthly Meeting

• Vote #2015-V023: Amend the Bill List to withhold check #7131, Dynamic Security

Library Board Roll Call Vote – Passed 7-0

	<u>Sharon Abbood</u>	<u>Vicki Arians</u>	<u>Mayor Goldberg / Sinning</u>	<u>Jean Mele</u>	<u>Joe Metzler</u>	<u>Linda Missonellie</u>	<u>Terry Segro</u>	<u>Richard Spirito / DiGeronimo</u>	<u>Dr. Spirito</u>
Motion						1	2		
Aye	x		x		x	x	x	x	x
Nay									
Abstain									
Absent									

BUILDINGS AND GROUNDS

Joseph Metzler, Committee Chairperson

See separate report

5/27 HVAC units installed

Friends approved \$2000 for art gallery hardware and installation

TECHNOLOGY

Richard A. Spirito, Jr., Committee Chairperson

5/27 Security cameras not recording, AGAIN. Tech support does not know why. No further communication has been received from the company. Recommend seeking a different company for repair and maintenance, perhaps the one recommended by the Technology Committee, Open Systems. They will be called to come take a look and make a recommendation

5/30-31 – Non-BCCLS internet down. Found to be a bad cable modem; Optimum replaced it on 5/31

POLICY

Vicki Arians, Committee Chairperson

[Click here to enter text.](#)

COMMUNITY PUBLIC RELATIONS

Jean Mele, Committee Chairperson

We're working with the coordinators of the Lincoln Middle School Summer leadership Camp organizers to have a brief presentation for the campers on what to expect and what is expected from them at the library.

PERSONNEL

Linda Missonellie, Committee Chairperson

- **Vote #2015-V021: Approve the following personnel changes:**
 - **Accept the resignation of Julio Balmaseda, effective 6/18/2016**
 - **Approve the hiring of Nicholas Jackson, Adult Services, at 70 hours/pp, \$55,000/year, effective 6/20/2016. (replacing Mauro Magarelli)**
 - **Approve the hiring of Carolyn Marrin, Circulation Assistant – Adult Services, at 34 hours/pp at \$8.67/hour, effective 6/13/2016 (replacing Julio Balmaseda)**

Library Board Roll Call Vote – passed 7-0

Louis Bay 2nd Public Library

Board of Trustees Regular Monthly Meeting

	<u>Sharon</u> <u>Abbood</u>	<u>Vicki</u> <u>Arians</u>	<u>Mayor</u> <u>Goldberg</u> <u>/ Sinning</u>	<u>Jean</u> <u>Mele</u>	<u>Joe</u> <u>Metzler</u>	<u>Linda</u> <u>Missonellie</u>	<u>Terry</u> <u>Segro</u>	<u>Richard</u> <u>Spirito</u> <u>/ DiGeronimo</u>	<u>Dr.</u> <u>Spirito</u>
Motion			1		2				
Aye	x		x	x	x	x	x	x	x
Nay									
Abstain									
Absent									

PROFESSIONAL DEVELOPMENT

Monica Smith, Director

5/16-18 Alexandra Bickel and Gina Gerard attended NJLA for part of its run.

NOMINATING

Sharon Abbood, Committee Chairperson

[Click here to enter text.](#)

NEGOTIATIONS

Linda Missonellie Committee Chairperson

6/3 – hard copy of the signed IUJAT contract received; emailed to the Board.

- **Vote #2015-V022: Accept the IUJAT collective Bargaining Agreement and approve Dr. Spirito, Board President, to sign.**

Library Board Roll Call Vote – Passed 6-0 (one abstention)

	<u>Sharon</u> <u>Abbood</u>	<u>Vicki</u> <u>Arians</u>	<u>Mayor</u> <u>Goldberg</u> <u>/ Sinning</u>	<u>Jean</u> <u>Mele</u>	<u>Joe</u> <u>Metzler</u>	<u>Linda</u> <u>Missonellie</u>	<u>Terry</u> <u>Segro</u>	<u>Richard</u> <u>Spirito</u> <u>/ DiGeronimo</u>	<u>Dr.</u> <u>Spirito</u>
Motion			1			2			
Aye	x		x		x	x	x		x
Nay									
Abstain								x	
Absent									

Dr. Spirito signed 4 copies; one is kept by the Library, one to the Borough Administrator, Eric Mauer, and two back to the Union representative, Jim Bush.

MEETING ROOM APPLICATIONS

Teresa St. Francis (medium) – Declined; the Library will only consider local authors for book signings.

OLD BUSINESS

Gallery Hanging System – Mounting instructions provided by the website. Approximately \$1500

Louis Bay 2nd Public Library

Board of Trustees Regular Monthly Meeting

NEW BUSINESS

Lydia Gaveglio – plaque. A plaque was found in honor of this woman who was active in the Friends and the Library. While never installed outside as intended, the board agreed that the plaque can be installed in Meeting Room C.

Gail Blum – memorial. See Communications

Sidewalk and parking lot. The Library can be provided up to 12 spots on Grand Ave which will have signage declaring them Library Staff Only. Monica S. will contact Eric Mauer and Boswell Engineering to get more information addressing concerns that the Library had about placement, drainage, project scope and estimated completion time.

Friends report –A section covering the Friends’ meetings will be included in the monthly meeting agenda beginning in September 2016.

PUBLIC BE HEARD:

MOTION TO ADJOURN: (6:25pm)

Library Board Roll Call Vote

	<u>Sharon</u> <u>Abbood</u>	<u>Vicki</u> <u>Arians</u>	<u>Mayor</u> <u>Goldberg</u> <u>/Sinning</u>	<u>Jean</u> <u>Mele</u>	<u>Joe</u> <u>Metzler</u>	<u>Linda</u> <u>Missonellie</u>	<u>Terry</u> <u>Segro</u>	<u>Richard</u> <u>Spirito</u> <u>/DiGeronimo</u>	<u>Dr.</u> <u>Spirito</u>
Motion	2				1				
Aye	x		x		x	x	x	x	x
Nay									
Abstain									
Absent									

Next Regular Meeting – Wednesday, July 13, 2016 at 5:00 P.M.

Louis Bay 2nd Public Library
Board of Trustees Regular Monthly Meeting

Summary of Resolutions and Votes

- Vote #2016-V019: Approving the Minutes for May 11, 2016– Regular Public Meeting. 2
- Vote #2015-V020: Approving the Bill List (May 11, 2016 to June 8, 2016, inclusive) 2
- Vote #2015-V023: Amend the Bill List to withhold check #7131, Dynamic Security 3
- Vote #2015-V021: Approve the following personnel changes: 3
- Accept the resignation of Julio Balmaseda, effective 6/18/2016 3
- Approve the hiring of Nicholas Jackson, Adult Services, at 70 hours/pp, \$55,000/year, effective 6/20/2016. (replacing Mauro Magarelli) 3
- Approve the hiring of Carolyn Marrin, Circulation Assistant – Adult Services, at 34 hours/pp at \$8.67/hour, effective 6/13/2016 (replacing Julio Balmaseda) 3
- Vote #2015-V022: Accept the IUJAT collective Bargaining Agreement and approve Dr. Spirito, Board President, to sign. 4