

Louis Bay 2nd Public Library Board of Trustees Regular Monthly Meeting

2014 Minutes – December 10, 2014 5:00pm

1) President Linda Missonellie called the December 10, 2014 meeting to order at 5:05pm. The Sunshine notice was read

2) **Roll Call**

The following trustees were present:

	Present	Absent
Sharon Abbood (3/2017)	x (arrived 5:20pm)	
E. Vicki Arians (12/2014)		x
Theresa DiGeronimo, Superintendent's Alternate		x
Richard Goldberg, Mayor (n/a)	x	
Jean Mele (12/2017)		x
Joseph Metzler (12/2016)	x	
Linda Missonellie, President (12/2019)	x	
Dr. Kathryn Fedina, Superintendent of Schools		x
Terry Segro (12/2017)	x	
Garry Sinning, Mayor's Alternate	x	
Dr. Richard A. Spirito, Vice-President (12/2015)	x	
Monica Smith, Director (n/a)	x	

3) **Approval of Minutes**

a) The November 12, 2014 minutes were approved 5-0 on a motion by Rich Goldberg and seconded by Joe Metzler

4) **Communications**

- a) An email was received from Ruth Bogan, Executive Director of the Pals Plus Library Consortium, regarding the possibility of continuing an open borrowing agreement with the Louis Bay 2nd Library after BCCLS terminates the current open borrowing agreement at the close of 2014.
- b) A request from the "Friends" was received asking the board to open early on Saturday, March 14 (3.14) in order to start the day's activities at the exact "pi time" of 9:23:53 AM.

5) **Financial Reports/Bill List**

- a) The board approved a budget transfer of \$695 from YA Audio Books to YA Books on a 6-0 motion by Rich Goldberg, seconded by Sharon Abbood.
- b) **BILL LIST** - The Library Bill List (from 11/13 to 12/10) was approved on a 6-0 motion by Rich Goldberg and seconded by Terry Segro. The YTD Budget Sheet will need a revised listing for the Legal fee line.
- c) A rough draft of the 3rd overdue notice was sent to the Mayor, prosecutor and judge for review. The notice will inform delinquent patrons that court appearances will be mandatory and

additional fees may apply for failure to return library items. The back of the 3rd notice will also list the borough ordinances relevant to the Library.

6) **Director's Report/Committee Reports:**

Policy - The floor was open for discussion regarding policy changes on a motion by Dr. Richard Spirito, seconded by Joe Meltzer.

- a) The second reading on the policy change excluding the position of "Page" from the Anti-Nepotism Policy was approved on a 4-2 motion. Nay votes were submitted by Linda Missonellie and Richard Goldberg.
- b) Another first reading on a policy change on limiting the usage of guest passes on the public computers was approved on a 6-0 motion by Dr. Richard Spirito, seconded by Sharon Abbood. The initial first reading from the Nov. 12 meeting was nullified since updated policy changes were significantly different than those of the first reading.
- c) The Meeting Room policy will be brought to committee for further discussion.
- d) The first reading on the registration policy change ensuring that parents are responsible for juvenile cards and that two types of ID are required for registration was approved on a 6-0 motion by Richard Goldberg, seconded by Dr. Richard Spirito.
- e) The first reading on the circulation policy change that better enables recoupment costs and clarifies the elimination of open borrowing was approved on a 6-0 motion by Richard Goldberg, seconded by Sharon Abbood.

Community Public Relations & Outreach

- a) On 11/25 – the library was a pickup/drop-off point for the Municipal Alliance survey.
- b) On 12/6 – Several staff members aided with the annual Santa visit. At a post-parade meeting with the chamber of commerce, it was stated that more volunteers are needed for the event. It was suggested that next year, the event either be sponsored or co-sponsored by the library since the majority of the program is already conducted by library staff members.
- c) On 12/6 – the Director, Friends and Foundation posed for picture by the new digital sign, which will appear in the Hawthorne Press.
- d) On 12/15, MLS student Melissa Wasson will present her research on the legacy of the library's "Friends" association to staff members.

BCCLS News

- a) The West Orange Library was approved for BCCLS membership beginning in March
- b) Rochelle Park will meet on 12/15 regarding their ability to remain in the BCCLS system.
- c) On 12/3, the BCCLS Technology Committee meeting showcased the SkyRiver service which will help streamline cataloging for the library.

7) **Meeting Room Applications N/A**

8) **Nominations**

- a) The following board members were approved for the following board positions on a 6-0 motion by Richard Goldberg, seconded by Sharon Abbood.
 - Dr. Rich Spirito for President
 - Linda Missonellie for Vice President
 - Jean Mele for Treasurer
 - Terry Segro for Secretary

9) **Old Business** – N/A

10) **New Business** –

11) **Public Comment** –N/A

12) **Adjournment**

- a) The meeting was adjourned at 6:45 pm on a 6-0 motion by Sharon Abbood seconded by Richard Goldberg

Minutes respectively submitted by Mauro Magarelli