

Louis Bay 2nd Public Library
Board of Trustees Regular Monthly Meeting

2013 Minutes – December 11, 2013 5:00pm

1. President Linda Missonellie called the December 11, 2013 meeting to order at 5pm. The Sunshine notice was read

2. **Roll Call**

The following trustees were present:

	Present	Absent
Sharon Abbood (3/2017)	x	
E. Vicki Arians (12/2014)	x (Arrived 5:40)	
Richard Goldberg, Mayor (n/a)	x	
Joseph Metzler (12/2016)	x	
Linda Missonellie, President (12/2013)	x	
Dr. Jill Mortimer (n/a), alternate Theresa DiGeronimo	x	
Jean Mele (12/2017)	x	
Terry Segro (12/2017)	x	
Garry Sinning, Council Liaison (12/2012)	x	
Dr. Richard A. Spirito, Vice-President (12/2015)	x (Arrived 5:15)	
Kathie O'Dowd, Director (n/a)	x	

The board president welcomed Theresa DiGeronimo, the superintendent of schools alternate, who was sworn in by Mayor Rich Goldberg prior at the start of the meeting.

3. **Approval of Minutes**

- a) The Nov. 13, 2013 minutes were approved 7-0 on a motion by Joe Metzler, seconded by Jean Mele.
- b) The Nov. 13, 2013 minutes were amended to add Item 13 (Private Session Minutes), on motion by Joe Metzler, seconded by Jean Mele.
- c) The Dec. 2, 2013 special meeting minutes were approved 7-0 on a motion by Joe Metzler, seconded by Richard Goldberg.

4. **Communications – N/A**

5. **Financial Reports/Bill List**

- a) **BUDGET TRANSFERS** - Budget Transfers for the 2013 fiscal year were approved 7-0 on a motion by Richard Goldberg, seconded by Sharon Abbood. No questions were presented on the budget.
- b) **BILL LIST** - The Library Bill List (from 11/14 to 12/11) was approved on a 7-0 motion by Terry Segro, seconded by Jean Mele. Funds for museum passes were allocated solely for vouchers from the American Museum of Natural History in order to reflect patron demand and ease of use. Linda Missionellie abstained on the vote for payment for the Hawthorne Press.
- c) **2014 BUDGET** - Budget increases for 2014 will be the same as the previous years with a 2% increase of last year's budget. A discussion was held about the bill for Pro Libra (\$8200 fee for library director search) and the consensus was to pay it from surplus. Salaries will also increase at 2% pending a signed contract from the union. The preliminary budget (subject to change) was approved 9-0 on a motion by Richard Goldberg, seconded by Vicki Arians.

6. Director's Report/Committee Reports:

Buildings and Grounds

- a) In celebration of the library's 100th anniversary several events are planned for Dec. 18th, including a gift bag raffle and installation of a commemorative banner. In addition, a proclamation in honor of the library will be read at the Borough Council Meeting that evening.
- b) Boiler repair has been complete in the Clean Energy Grant by Reiner; application for the boiler permit is still pending. Lighting replacement is not yet complete.

Personnel

- a) Leslie Konyak has accepted a full-time position elsewhere and will reduce library hours to ½ Saturdays only.
- b) Sarah Kiefer and Pierre Rosen work full-time positions elsewhere and will be only Reference Subs at the library.
- c) Ernie Souza will be going onto a sub rate.
- d) \$100 weekly pay rate for the acting director Mauro Magarelli during the absence of the current director was board approved 9-0 on a motion by Vicki Arians, seconded by Terry Segro.

Nominating

- a) The current library officers have agreed to serve another term with Linda Missonellie as President, Dr. Rich Spirito as Vice President, Terry Segro as Secretary and Jean Mele as Treasurer. Board approved the recommendation of the nomination committee 9-0 on a motion by Rich Goldberg, seconded by Vicki Arians.

7. Meeting Room Application

- a) Pierina Panebianco would like to offer a 5-week program for water color painting for a fee of \$25 per student. Classes will be 1.5 hours long and each student will complete 2 paintings. Board approved 9-0 on a motion by R. Goldberg, seconded by Sharon Abbood provided that a minimum of 10 students register for the class.
- b) The organization "Secure for Life" would like offer a "Social Security Benefits" Workshop during the month of February. The board moved to deny because of a lack of background and references 9-0 on a motion by Vicki Arians, seconded by Joe Metzler.
- c) Sante Essence Wellness Yoga would like to offer yoga classes for a minimal fee beginning in early 2014. An 8-week trial run was board approved 9-0 on a motion by Joe Metzler, seconded by Vicki Arians. Room will be rented on a reduced rate of \$50 for 2 hours, provided that members of the yoga team set up and clean up themselves.

8. Old Business

- a) Linda Missonellie formally thanked Kathie O'Dowd for revitalizing the library during her time as director, citing her leadership in creating a computer lab and a teen center within the YA Library. Rich Spirito also thanked Kathie for putting the library's budgetary matters in reasonable order. Rich Goldberg stated that Kathie's tenure raised the expectations for what the job of director can and should do.

9. New Business – N/A

10. Public Comment –

- a) Karen Siletti recommended that the new incoming director should have input on new hires and that she may also want to appoint her own staff.

- b) Kathy Mollica questioned when the raises would be paid. The board president reiterated that it is Borough policy to get a signed copy of the new labor contract before facilitating salary increases.

11. **Private Session** –

- a) The meeting was adjourned to private session at 6:25 pm to discuss matters of personnel on a motion by J. Metzler, seconded by Jean Mele on a vote of 9-0.